



## **SIGN UP PROCEDURES**

- **Registration envelopes for courses are located in each Course Binder. Do NOT take envelope home.**
- **Envelope must be completed in the Computer Club with check or exact cash enclosed and envelope sealed.**
- **One envelope and check per student. Look in particular course binder for course fees.**
- **Fill out all the blanks on the envelope, especially phone and e-mail address, if you have one.**
- **Make check out to “CCSC”**
- **Give “completed envelope” to monitor who will deposit it in the specified file box.**

***Our Instructors look forward to meeting all of you and hope you have as much fun learning as they do teaching.***